

The Constitution of the Student Government Association of Drury University

Preamble

The Student Government Association of Drury University has been established as the organization through which the values and ideals of Drury University students are implemented. The structure of the Student Government Association is designed to safeguard and enhance key areas that directly contribute to the student experience and to the Drury community.

Mission Statement

The Student Government Association of Drury University has been established to address the rights and concerns of the entire student body. We will constantly strive to enhance the student experience within the Drury Community by actively listening and interacting with those whom we represent.

Article I: The Structure of the Student Government Association

Section A: Executive Council

1. The Executive Council shall be composed of both externally elected officers and internally appointed officers.
2. The President, Vice President of Student Affairs, Vice President of Academic Affairs, and Vice President of Diversity shall be elected by the student body to one-year terms.
3. The Vice President of Finance, Vice President of Communications, and Vice President of Technology shall be one-year appointments which will be determined by an internal vote of the General Assembly.
4. EC shall be responsible for the overall strategy, direction, and operation of the Student Government Association that are both visionary and acknowledging to student priorities.
5. EC shall work with the student body through a variety of standing, campus, and ad-hoc committees.

Section B: Student Senate

1. The Student Senate shall be composed of student representatives from each academic class.

2. Senators are elected to one-year terms by their respective classmates. The number of class representatives elected will be such as defined in the bylaws.
3. Senators shall represent their constituents and work to better the student experience in all aspects of university life.
4. The Student Senate shall meet as a collective group at SGA general assembly meetings. The Senate shall have the ability to enact legislation and pass resolutions in General Assembly to officially represent the student body.
5. Senators shall serve on various standing, campus, and ad-hoc committees.

Section C: Committees

1. SGA will house five standing committees on which Vice Presidents will chair and on which Senators will serve:
 - a. Student Affairs Committee
 - b. Academic Affairs Committee
 - c. Finance Committee
 - d. Public Relations Committee
 - e. Technology Committee
2. SGA will also be represented on various campus committees and councils including but not limited to:
 - a. Diversity Committee
 - b. President's Council on Sustainability
 - c. GP21 Council
 - d. Honorary Degree Committee
 - e. Faculty Awards Committee
3. SGA shall reserve the power to form and serve on ad-hoc committees to address special interests and needs as they arise.

Section D: Senior Class President

1. The Senior Class will annually elect a member of the graduating senior class to serve as the Senior Class President. He or she will work to represent student interest and assist coordination of all graduation events and activities.

Section E: Student Body

1. The Student Body is recognized as the organizations sanctioned by the Student Affairs Committee, the individuals who make up these organizations, and all other Drury University students.
2. SGA recognizes and represents Drury University CGCS students (main campus) as long as adequate representation is held within the Senate.

Article II: Roles of SGA Members

Section A: Roles of the President of SGA

1. The President shall oversee and chair the SGA General Assembly.
2. The President shall oversee the Executive Council.
3. The President shall act as the official spokesperson and have the signature of authority for SGA.
4. The President shall communicate consistently with the Advisor, Dean of Students, Board of Trustees, and other university personnel as directed.
5. The President shall represent SGA and Drury University in a professional matter at all times and not enter into situations that would compromise the integrity of SGA or the university.
6. The President shall be visionary and proactive in all of his/her assigned duties.

Section B: Roles of the VP of Student Affairs

1. Should the President be unable to serve, the VPSA shall assume the responsibilities of the President.
2. The VPSA shall assume the chair during SGA General Assembly meetings if the President is speaking on legislation.
3. The VPSA shall be a voting member of the SGA General Assembly, except when presiding in the absence of the President.
4. The VPSA shall serve on EC and attend all EC meetings as directed by the President.
5. The VPSA will chair and oversee the SGA Student Affairs Committee.
6. The VPSA shall be responsible to meet with the SGA Advisor and other university personnel as directed.
7. The VPSA shall represent SGA and Drury University in a professional matter at all times and not enter into situations that would compromise the integrity of SGA or the university.
8. The VPSA shall be visionary and proactive in all of his/her assigned duties.

Section C: Roles of the VP of Academic Affairs

1. Should the President & VPSA be unable to serve, the VPAA shall assume the responsibilities of the President.
2. The VPAA shall be a voting member of the SGA General Assembly, except when presiding in the absence of the President.
3. The VPAA shall serve on the Executive Council and attend all EC meetings as directed by the President.
4. The VPAA will chair and oversee the SGA Academic Affairs Committee.
5. The VPAA shall oversee all campus committee appointments and be responsible for the reporting from each of these committees at General Assembly.
6. The VPAA shall be responsible to meet with the SGA Advisor and other university personnel as directed.
7. The VPAA shall represent SGA and Drury University in a professional matter at all times and not enter into situations that would compromise the integrity of SGA or the university.
8. The VPAA shall be visionary and proactive in all of his/her assigned duties.

Section D: Roles of the VP of Diversity

1. The VPD shall be a voting member of the SGA General Assembly.
2. The VPD shall serve on the Executive Council and attend all EC meetings as directed by the President.
3. The VPD shall represent SGA on the campus Diversity Committee and Religious Diversity Committee.
4. The VPD shall work to integrate diversity affairs within SGA's agenda and promote concerns of minority student groups.
5. The VPD shall be responsible to meet with the SGA Advisor and other university personnel as directed.
6. The VPD shall represent SGA and Drury University in a professional matter at all times and not enter into situations that would compromise the integrity of SGA or the university.
7. The VPD shall be visionary and proactive in all of his/her assigned duties.

Section E: Roles of the VP of Finance

1. The VPF shall be a non-voting member of the SGA General Assembly.
2. The VPF shall serve on the Executive Council and attend all EC meetings as directed by the President.
3. The VPF shall chair and oversee the Finance Committee.
4. The VPF shall keep an accurate record of the balances of the SGA budget and the student fee treasury.
5. The VPF shall report all allocations to the business office in a timely matter and assist with the disbursements of funds from the student fee treasury.
6. The VPF shall present an up-to-date financial statement of the treasury to each General Assembly.
7. The VPF shall be responsible to meet with the SGA Advisor and other university personnel as directed.
8. The VPF shall represent SGA and Drury University in a professional matter at all times and not enter into situations that would compromise the integrity of SGA or the university.
9. The VPF shall be visionary and proactive in all of his/her assigned duties.

Section F: Roles of the VP of Communications

1. The VPC shall be a non-voting member of the SGA general assembly.
2. The VPC shall serve on the Executive Council and attend all EC meetings as directed by the President.
3. The VPC shall chair and oversee the Public Relations Committee.
4. The VPC shall ensure that all components of SGA appoints a committee secretary and maintain all SGA records.
5. The VPC shall be responsible to meet with the SGA Advisor and other university personnel as directed.
6. The VPC shall represent SGA and Drury University in a professional matter at all times and not enter into situations that would compromise the integrity of SGA or the university.

7. The VPC shall be visionary and proactive in all of his/her assigned duties.

Section G: Roles of the VP of Technology

1. The VPT shall be a non-voting member of the SGA General Assembly.
2. The VPT shall serve on the Executive Council and attend all EC meetings as directed by the President.
3. The VPT shall work to evaluate the use of technology on campus and communicate student concern and priorities to administration, Technology Services, and the Chief Information Officer.
4. The VPT shall be responsible for the implementation and practical use of technology in all functions of SGA.
5. The VPT shall chair and oversee the SGA Technology Committee.
6. The VPT shall be responsible to meet with the SGA Advisor and other university personnel as directed.
7. The VPT shall represent SGA and Drury University in a professional matter at all times and not enter into situations that would compromise the integrity of SGA or the university.
8. The VPT shall be visionary and proactive in all of his/her assigned duties.

Section H: Roles of the Senior Class President

1. The SCP shall organize the Senior Class Committee.
2. The SCP shall represent the Senior Class in all matters regarding graduation arrangements.
3. The SCP shall work with the Alumni and Development Office to plan and execute the Senior Legacy Campaign, including the Senior Gift.
4. The SCP shall work with the Senior Class Committee to plan and execute Senior Celebration.
5. The SCP shall oversee the Senior Class Committee budget.

Section I: Roles of a Senator

1. Each Senator shall represent the student body on issues of student concern.
2. Each Senator shall serve on an SGA standing committee.
3. Each Senator shall have the right to introduce resolutions to the General Assembly on matters of student concern.
4. Each Senator shall interact and/or serve with campus committees as directed by EC and/or the bylaws.
5. Each Senator shall complete all voluntary assigned tasks in a time frame predetermined by his/her respective committee.
6. Each Senator shall have an equal vote.
7. Each senator shall be visionary and proactive in all of his/her assigned duties.

Article III: Roles of SGA Committees

Section A: Student Affairs Committee

1. The Student Affairs Committee shall be a standing SGA committee and shall be chaired by the VPSA.
2. The Student Affairs Committee shall meet once per week during the traditional academic year unless a Student Government Association general assembly meeting is called.
3. The Student Affairs Committee shall aim to improve the quality of campus life for all students.
4. The Student Affairs Committee shall meet with the faculty SAC on a regular basis to approve student groups and discuss student affairs.
5. The Student Affairs Committee shall furthermore fulfill duties set forth in the bylaws.

Section B: Academic Affairs Committee

1. The Academic Affairs Committee shall be a standing SGA committee and shall be chaired by the VPAA.
2. The Academic Affairs Committee shall meet once per week during the traditional academic year, unless a Student Government Association general assembly meeting is called.
3. The Academic Affairs Committee will recommend to the administration and faculty policies concerning the academic life of the university. This concern shall be comprised of, but not limited to: grading, academic standards, class academic expectations, library policies for study and academic use, curriculum review and changes, academic admission standards, graduation requirements, and international education.
4. The Academic Affairs Committee shall meet with the faculty AAC on a regular basis to discuss academic affairs.
5. The Academic Affairs Committee shall furthermore fulfill duties set forth in the bylaws.

Section C: Finance Committee

1. The Finance Committee shall be a standing SGA committee and shall be chaired by the VPF.
2. The Finance Committee shall meet once per week during the traditional academic year, unless a SGA General Assembly meeting is called.
3. The Finance Committee shall oversee issues relating to the student fee treasury.
4. The Finance Committee shall be responsible for slating business concerning the allocation and distribution of student fees.
5. The Finance Committee shall be responsible for developing and maintaining the Student Organization Financial Handbook.

6. The Finance Committee shall assist all student groups and organizations in the allocation process.
7. The Finance Committee shall conduct financial audits for student groups that receive student fees.
8. The Finance Committee shall furthermore fulfill duties set forth in the bylaws.

Section D: Public Relations Committee

1. The Public Relations Committee shall be a standing SGA committee and shall be chaired by the VPC.
2. The Public Relations Committee shall meet once per week during the traditional academic year, unless a Student Government Association general assembly meeting is called.
3. The Public Relations Committee shall communicate to the student body the happenings of SGA.
4. The Public Relations Committee shall furthermore fulfill duties set forth in the bylaws.

Section E: Technology Committee

1. The Technology Committee shall be a standing SGA committee and shall be chaired by the VPT.
2. The Technology Committee shall meet once per week during the traditional academic year, unless a Student Government Association general assembly meeting is called.
3. The Technology Committee shall work to improve the use of and interaction with technology for students.
4. The Technology Committee shall work to maintain and expand the functionality of the SGA website.
5. The Technology Committee shall work closely with the CIO, Technology services, and other faculty and staff bodies to communicate students' interests related to campus technology.
6. The Technology Committee shall furthermore fulfill duties set forth in the bylaws.

Section F: Elections Committee

1. A temporary Elections Committee will be formed prior to the annual SGA elections.
2. The Elections Committee shall comprise of SGA members appointed by the President who are not re-running for any elected positions.
3. The Elections Committee shall be responsible for updating all election materials, administering an error and bias-free election, and the swearing in of newly elected SGA members.
4. The Elections Committee shall fulfill responsibilities set forth in the bylaws.

Article V: Accountability

Section A: Members

1. All members must conduct themselves in accordance with Student Government Association Code of Ethics.
2. A violation of the Code of Ethics and/or failure to perform as mandated by applicable bylaws and the Student Government Association Constitution will result in a review by the Executive Council and the President. EC will review each case individually reserves the power to dismiss any member. Any dismissal made by EC will be final unless overturned by majority vote at the following Student Government Association General Assembly meeting.
3. In the case that the President violates the Code of Ethics or fails to perform as mandated by applicable bylaws and the Student Government Association constitution, the remaining members of the Executive Council will unanimously tenure the president's resignation unless overturned by a majority vote at the following Student Government Association General Assembly meeting during Special Orders.
4. In the case that any member of the Executive Council has failed to perform as mandated by applicable laws and the Student Government constitution, the President and the remaining members of the Executive Council will unanimously tenure the Vice President's resignation unless overturned by a majority vote at the following Student Government Association General Assembly meeting during Special Orders.

Section B: Components

1. Student Government Association components must regulate themselves with a set of bylaws.
2. Student Government Association components are to be held accountable for business improperly handled as it relates to those applicable bylaws and the Student Government Association constitution.
3. Petitions against a Student Government Association component will be heard during Special Orders of Student Government Association General Assembly meetings.

Section C: General Assembly

1. In the case that the entire General Assembly is petitioned as having failed to adhere to its bylaws and the Student Government Association Constitution, a special election will be held among the student body.
2. If a two-thirds vote from the student body approves the measure against the General Assembly, the Executive Council and the Student Senate will disband and special elections will be held by the Dean of Students to fill these vacant Student Government Association components.

Article VI: Terms and Elections

Section A: Terms

1. All members of SGA shall serve a one-year term beginning on the 1st of January and ending on 31st of December.

Section B: Elections

2. Elections for all positions will be held on an annual basis.
3. All candidates must meet qualification criteria set forth in the bylaws.
4. In the event that an elected SGA member resigns or is removed, EC shall appoint a replacement.

Article VII: Rules of Treasury

Section A: Student Fees

1. The Student Government Association shall act as a trustee of the student fees treasury.

Section B: Allocations

1. The Student Government Association shall be responsible for all allocations from the student fee treasury.
2. The Finance Committee shall be responsible for assisting student organizations seeking an allocation of funds from the student fee treasury.
3. Allocation proposals shall be presented to the Student Government Association general assembly in order to be considered to receive student fee monies as funding.

Section C: Stipulations of Student Fees

1. Student fees allocated must be used in a manner consistent with the guidelines set forth in the Student Organization Financial Handbook.
2. Allocation of student fees may only be made to student groups or organizations which have been approved by the Student Affairs Committee and are recognized as active groups by the Student Involvement Office and special projects designated eligible by the SGA General Assembly.
3. No more than 65% of the total beginning student fee treasury for a fiscal year may be allocated to the subsidiaries together.
4. No more than 5.00% of the total beginning student fee treasury for a fiscal year shall be set aside for Student Government Association operational use. No use of funds by the Student Government Association for operational needs may occur beyond this amount.

Section D: Subsidiaries

1. The Student Government Association shall support three subsidiary groups, to whom it is obligated to grant financial support: the Mirror, KDRU/DUTV, and Student Union Board.
2. Subsidiary organizations must present an annual budget request for the following academic year to the Finance Committee before the end of the semester.
3. The Finance Committee shall be responsible for slating the amounts allocated to each subsidiary for the following year.
4. Subsidiary allocation requests for annual operation funding shall be presented by subsidiary representatives at the final Student Government Association general assembly meeting of the semester, at which time they will be voted on.
5. The Student Government Association must approve at least minimal funding for each subsidiary to be able to function until the next Student Government Association general assembly meeting the following fall semester.

Section E: Student Fee Accountability

1. Parties who have received student fee allocations shall maintain records and handle funds in a manner consistent with the guidelines set forth in the bylaws.
2. Student fee and allocation guidelines will be those set forth in the Student Organization Financial Handbook.

Article VIII: Amendments to the Constitution

Section A: Amendments to Articles

1. Constitutional amendments shall be submitted one meeting prior to vote.
2. Constitutional amendments shall be approved by a two-thirds majority of the Student Government Association general assembly.
3. A majority vote of the student body in a special election must be obtained to ratify constitutional amendments.
4. The Student Government Association general assembly may only submit an amendment to the student body twice. After this point, it must be re-approved by the Student Government Association general assembly in order to submit an amendment for student body vote again.

Section B: Amendments to Bylaws

1. Bylaw amendments must be submitted one meeting prior to vote.
2. Bylaw amendments must be passed by a two-thirds vote of the Student Government Association general assembly.